

**MINUTES
of the
Quonochontaug Central Beach Fire District
Board of Governors Meeting
Saturday, March 30, 2013**

Members in Attendance: Stephen Long, Pat Wildman, Shari Frost, Michele Pallai Reppucci, George Prior, Bill Heep, Heather Cady, Brewster Blackall and Michael Flynn.

Two other individuals also attended the meeting: Roy Jacobsen and Don MacDougall.

I. Call to Order: Stephen Long called the meeting to order at 10:05 a.m.

Stephen Long announced to the Board that QCBFD resident Don MacDougall (who was in attendance) had filed three complaints against the Board recently with the Attorney General of the State of Rhode Island. Stephen Long explained that there could be a dramatic increase in legal fees to the QCBFD community as a result of such complaints.

II. Approval of Minutes:

1. **A MOTION was made to approve the minutes of the Board of Governors Meeting held on January 27, 2013. The motion was seconded and passed unanimously.**
2. The next Board of Governors Meeting will be held on Sunday, May 26, 2013.

III. Committee Reports were delivered:

A. Pat Wildman for Joe DeMaio – Finance & Budget: Pat Wildman, in Joe DeMaio's absence, discussed the 12/31/12 Actual Financial Summary (see attached **Exhibit A**). Pat Wildman reported that there have been two changes to the draft financials presented by Joe DeMaio in January, one being a storm restoration expense of \$500 and the other being a civic improvement bill of \$300.

B. Michele Pallai Reppucci – Police Protection: Michele Pallai Reppucci reported that the spring mailing would be sent out in early May and updated the Board on her research concerning document retention systems for QCBFD.

C. Shari Frost – Beach and Dunes: Shari Frost presented an update on the work of the Beach and Dunes committee.

D. Brewster Blackall – Boating: Brewster Blackall reported no new business.

E. Michael Flynn – Ballfield: Michael Flynn reported no new business.

F. Pat Wildman – Treasurer: Pat Wildman reported no new business.

G. Bill Heep – Civic Improvement: Bill Heep presented an update on the work of the Civic Improvement committee, including QCBFD's FEMA application.

H. George Prior – Public Works: George Prior updated the Board on the committee's work with respect to the copper passivation issue and the future repair and rebuilding of well #1.

I. Heather Cady – Clerk: Heather Cady confirmed the remaining meeting dates for the Board of Governors in 2013:

Sunday, May 26, 2013 (Memorial Day Weekend)

Sunday, June 30, 2013 (Opening Weekend Central Beach)

Saturday, July 20, 2013

Saturday, August 10, 2013 (Finalize Annual Meeting Motions/Reports)

Sunday, October 13, 2013 (Columbus Day Weekend)

***All meetings through May 26th will begin at 10:00 a.m. Beginning on June 30th, the meetings will begin at 9:00 a.m. The meeting in October will begin at 10:00 a.m.

Saturday, September 14, 2013, at 10 a.m. (QCBFD Annual Meeting at the Grange)

J. Stephen Long – Moderator:

1. Stephen Long discussed the Open Meetings Act and QCBFD (at the committee level) and QCBFD's letter to the Attorney General of the State of Rhode Island for guidance on this issue.
2. Stephen Long discussed plans to revise QCBFD's charter.
3. Stephen Long discussed ownership of Fresh Pond and explained that a resident had sent a letter to CRMC, questioning QCBFD's ownership of Fresh

Pond. Steve Long reported that QCBFD owns Fresh Pond and that the Thorpe family deeded Fresh Pond to QCBFD in the 1960's.

4. **Stephen Long made A MOTION to move to executive session [pursuant to R.I. Gen. Laws section 42-46-5 (a)(2)], stating the nature of the business to be discussed, potential litigation, specifically the three complaints filed by resident Don MacDougall with the Attorney General's office. The motion was seconded and passed unanimously by all members in attendance (see "Members in Attendance" above). The following members represent the voting members of the Board of Governors in attendance at this meeting: Pat Wildman, Bill Heep, Shari Frost, Michele Pallai Reppucci, George Prior and Heather Cady.**

IV. **A MOTION was made to adjourn the meeting at 11:01 a.m. The motion was seconded and passed unanimously.**

Respectfully submitted,

Heather Dodge Cady, Clerk

Quonochontaug Central Beach Fire District

QCBFD
Final Sources and Uses
12/31/2012

Exhibit A
March 30, 2013

	A	B	C	D	E	F	G	H	I
1						0.00%	3.50%	3.50%	2.00%
2						Actual	Budget	Actual	Budget
3						12/31/2011	12/31/2012	12/31/2012	12/31/2013
4	Sources of funds - operating								
5		Taxes				227,248.71	235,266.89	235,168.89	239,900.00
6		Lease to tennis club				1,384.25	1,350.00	1,383.97	1,350.00
7		Transfer from contingency fund				-	-	20,000.00	-
8		Road impact fees				6,000.00	3,000.00	4,000.00	3,000.00
9		Boat sticker fees				2,760.00	-	-	-
10		Miscellaneous income				10,714.13	-	150.00	-
11		Interest income				379.93	400.00	101.36	125.00
12		Cumulative surplus				40,797.90	-	11,428.43	-
13						289,284.92	240,016.89	272,232.65	244,375.00
14	Uses of funds - operating								
15		Legal fees				4,286.55	12,500.00	24,826.56	10,500.00
16		Storm restoration				-	-	32,158.00	31,458 -
17		Record digitization/communication				2,000.00	2,500.00	1,274.40	3,500.00
18		Administration				3,077.43	3,300.00	2,683.04	3,500.00
19		Memberships (Salt Ponds/RISC/Hist Soc)				400.00	400.00	200.00	500.00
20		Ballfield/playground				363.99	500.00	-	500.00
21		Beach/dunes				1,725.42	1,850.00	401.88	2,850.00
22		Boating/docking				321.06	1,500.00	(46.26)	1,500.00
23		CI - Other				3,000.60	9,000.00	9,739.72	3,000 10,500.00
24		CI - Garbage				25,001.00	27,500.00	27,500.00	27,500.00
25		Police/security				5,884.73	9,250.00	7,092.01	8,750.00
26		PW - Water operator (NWSI)				9,345.00	7,850.00	7,845.00	8,200.00
27		PW - Water system				19,828.27	17,500.00	24,229.62	17,300.00
28		PW - Roads				10,638.32	6,500.00	2,961.17	6,350.00
29		Real Estate/property				11,260.00	5,000.00	7,987.59	2,000.00
30		Mapping project				-	500.00	-	2,000.00
31		Tennis				1,095.75	1,800.00	404.24	1,400.00
32		Water project loan - principal/interest				14,400.00	14,400.00	14,400.00	14,400.00
33		Water project loan - prepayment				20,915.00	-	-	-
34		Other loan - principal/interest				10,850.49	-	-	-
35		Taxes (Charlestown)				4,907.32	5,750.00	4,684.63	5,000.00
36		Insurance				15,562.51	17,500.00	16,331.59	17,750.00
37		Transfer to water conservation fund				3,000.00	3,000.00	3,000.00	5,000.00
38		Transfer to road fund				16,000.00	5,000.00	6,000.00	5,000.00
39		Transfer to boat launch fund				2,760.00	-	-	-
40		Transfer to tennis fund				1,445.00	800.00	1,465.00	800.00
41		Transfer to asset replacement fund				15,000.00	15,000.00	15,000.00	15,000.00
42		Transfer to Dunn's Corner smoothing fund				69,500.00	70,850.00	70,850.00	74,300.00
43		Transfer to mapping fund				5,288.05	-	-	-
44		Transfer to miscellaneous income				11,428.43	-	-	-
45		Miscellaneous expense				-	266.88	-	275.00
46						289,284.92	240,016.88	280,988.19	244,375.00
47									
48		Net increase (decrease) - operating				-	0.00	(8,755.54)	-

Exhibit A
March 30, 2013

[illegible]